



PROPERTY INTERIOR AND EXTERIOR CHECK LIST

Date: _____

Address: _____

Tenant's Name(s): _____

Moving: [] In [] Out Mail Box No.: _____ Gate Code: _____ Garage Code: _____

Forwarding Address: _____

Please check the appropriate box for each item listed below. A space is provided for additional comments:

<u>Kitchen:</u>	<u>OK</u>	<u>NOT</u>	<u>Additional Comments:</u>
Floors	[]	[]	_____
Disposer Works	[]	[]	_____
Sink Stopper	[]	[]	_____
Faucet	[]	[]	_____
Sink	[]	[]	_____
Counter Tops	[]	[]	_____
Oven	[]	[]	_____
Range	[]	[]	_____
Range Hood Clean	[]	[]	_____
Exhaust Fan	[]	[]	_____
Cabinets/drawers	[]	[]	_____
Dishwasher	[]	[]	_____
Refrigerator	[]	[]	_____
Microwave	[]	[]	_____
Light Bulbs	[]	[]	_____
Windows	[]	[]	_____
Screens	[]	[]	_____
Doors	[]	[]	_____
Walls	[]	[]	_____
Overall Clean	[]	[]	_____
Door Stops	[]	[]	_____
Other (describe)	[]	[]	_____

<u>Dining/Living Room:</u>	<u>OK</u>	<u>NOT</u>	<u>Additional Comments:</u>
Flooring	[]	[]	_____
Lights	[]	[]	_____
Windows	[]	[]	_____
Door	[]	[]	_____
Walls	[]	[]	_____
Window Coverings	[]	[]	_____
Door Stops	[]	[]	_____
Other (describe)	[]	[]	_____

<u>Family Room:</u>	<u>OK</u>	<u>NOT</u>	<u>Additional Comments:</u>
Flooring	[]	[]	_____
Lights	[]	[]	_____
Windows	[]	[]	_____
Screens	[]	[]	_____
Walls	[]	[]	_____
Window Coverings	[]	[]	_____
Door Stops	[]	[]	_____
Other (describe)	[]	[]	_____

<u>Master Bedroom</u>	<u>OK</u>	<u>NOT</u>	<u>Additional Comments:</u>
Walls	[]	[]	_____
Flooring	[]	[]	_____
Lights	[]	[]	_____
Light Switches	[]	[]	_____
Windows	[]	[]	_____
Window Coverings	[]	[]	_____
Closets	[]	[]	_____
Screens	[]	[]	_____
Door Stops	[]	[]	_____
Other (describe)	[]	[]	_____

<u>Bathroom (Master):</u>	<u>OK</u>	<u>NOT</u>	<u>Additional Comments:</u>
Toilet	[]	[]	_____
Faucets	[]	[]	_____
Sinks	[]	[]	_____
Toilet Paper Roll	[]	[]	_____
Mirrors	[]	[]	_____
Grab Bars	[]	[]	_____
Curtain Rod	[]	[]	_____
Fixtures	[]	[]	_____
Tile	[]	[]	_____
Tub	[]	[]	_____
Shower	[]	[]	_____
Light Bulbs	[]	[]	_____
Switches	[]	[]	_____
Vent Fan Works	[]	[]	_____
Floors	[]	[]	_____
Window	[]	[]	_____
Door Stops	[]	[]	_____
Other (describe)	[]	[]	_____

<u>Bedroom (second)</u>	<u>OK</u>	<u>NOT</u>	<u>Additional Comments:</u>
Walls	[]	[]	_____
Flooring	[]	[]	_____
Lights	[]	[]	_____
Light Switches	[]	[]	_____
Windows	[]	[]	_____
Window Coverings	[]	[]	_____
Closets	[]	[]	_____
Screens	[]	[]	_____
Door Stops	[]	[]	_____
Other (describe)	[]	[]	_____

<u>Bedroom (third)</u>	<u>OK</u>	<u>NOT</u>	<u>Additional Comments:</u>
Walls	[]	[]	_____
Flooring	[]	[]	_____
Lights	[]	[]	_____
Light Switches	[]	[]	_____
Windows	[]	[]	_____
Window Coverings	[]	[]	_____
Closets	[]	[]	_____
Screens	[]	[]	_____
Door Stops	[]	[]	_____
Other (describe)	[]	[]	_____

<u>Bedroom (fourth)</u>	<u>OK</u>	<u>NOT</u>	<u>Additional Comments:</u>
Walls	[]	[]	_____
Flooring	[]	[]	_____
Lights	[]	[]	_____
Light Switches	[]	[]	_____
Windows	[]	[]	_____
Window Coverings	[]	[]	_____
Closets	[]	[]	_____
Screens	[]	[]	_____
Door Stops	[]	[]	_____

<u>Bathroom (second):</u>	<u>OK</u>	<u>NOT</u>	<u>Additional Comments:</u>
Toilet	[]	[]	_____
Faucets	[]	[]	_____
Sinks	[]	[]	_____
Toilet Paper Roll	[]	[]	_____
Mirrors	[]	[]	_____
Grab Bars	[]	[]	_____
Curtain Rod	[]	[]	_____
Fixtures	[]	[]	_____
Tile	[]	[]	_____
Tub	[]	[]	_____
Shower	[]	[]	_____
Light Bulbs	[]	[]	_____
Switches	[]	[]	_____
Vent Fan Works	[]	[]	_____
Floors	[]	[]	_____
Window	[]	[]	_____
Door Stops	[]	[]	_____
Other (describe)	[]	[]	_____

<u>Bathroom (third):</u>	<u>OK</u>	<u>NOT</u>	<u>Additional Comments:</u>
Toilet	[]	[]	_____
Faucets	[]	[]	_____
Sinks	[]	[]	_____
Toilet Paper Roll	[]	[]	_____
Mirrors	[]	[]	_____
Grab Bars	[]	[]	_____
Curtain Rod	[]	[]	_____
Fixtures	[]	[]	_____
Tile	[]	[]	_____
Tub	[]	[]	_____
Shower	[]	[]	_____
Light Bulbs	[]	[]	_____
Switches	[]	[]	_____
Vent Fan Works	[]	[]	_____
Floors	[]	[]	_____
Window	[]	[]	_____
Door Stops	[]	[]	_____
Other (describe)	[]	[]	_____

<u>Hallway:</u>	<u>OK</u>	<u>NOT</u>	<u>Additional Comments:</u>
Walls	[]	[]	_____
Flooring	[]	[]	_____
Lights	[]	[]	_____
Light Switches	[]	[]	_____
Windows	[]	[]	_____
Window Coverings	[]	[]	_____
Closets	[]	[]	_____
Screens	[]	[]	_____
Door Stops	[]	[]	_____
Other (describe)	[]	[]	_____

Describe Condition of Grounds, Lawn and Plantings (in detail): _____

Describe Condition of Common Areas (blacktop, walks, driveways, pool): _____

Lighting and Sprinklers: _____

Condition of Roof and Eaves: _____

Condition of Exterior Walls: _____

<u>Location/Area:</u>	<u>OK</u>	<u>NOT</u>	<u>Additional Comments:</u>
Garage	[]	[]	_____
Carport	[]	[]	_____
Patio	[]	[]	_____
Storage Room	[]	[]	_____
Name Holders	[]	[]	_____
Doorbell	[]	[]	_____
Washing Machine	[]	[]	_____
Dryer	[]	[]	_____
Name Holders	[]	[]	_____
<u>Doors:</u>	[]	[]	_____
Locks	[]	[]	_____
Latches	[]	[]	_____
Surface	[]	[]	_____
Door Stops	[]	[]	_____
Other (describe)	[]	[]	_____
_____	[]	[]	_____

General Remarks: _____

I / we have inspected the above premises and agree they are in good working condition, except as noted.

 Tenant Signature

 Date

 Tenant Signature

 Date